

Mid-America Train & Toy Show

KCI EXPO Center

**11730 NW Ambassador Drive
Kansas City, MO 64153**

- From I-29 take Exit #13, East to Ambassador Dr.
- Turn RIGHT at the stoplight.
- KCI Expo Center is next to the Holiday Inn.
- Enter the Parking lot on the NORTH side of the Expo center for unloading. (enter from NW Plaza Circle)

Visit the website for more show information, vendor registration form, maps, & more.

www.MidAmericaTrainAndToyShow.com

REGISTRATION: VENDOR CONTRACT and payment must be submitted 1 week prior to show date. Table and chair orders are placed based on registrations; late submissions may not be granted their table requests. The floor plan is created at this time; late requests to change table location may not be able to be granted. PLEASE SUBMIT BY THE DUE DATE.

SHOW HOURS: The show is advertised as open 9am-2pm for customers. We offer an EARLY SHOPPER entry at 7am (for a higher entry fee). ALL VENDORS are to keep their merchandise on display until the show ends at 2pm. Silver Zephyr Productions cannot guarantee you buying customers during show hours, but frustrating customers that pay the entry fee to shop until 2pm will cause ALL vendors to possibly lose future sale opportunities. Please help out yourself and the other vendors. Vendors that pack up early without pre-arranging with Steve Stich may not be allowed to register for future shows.

This is in a part of your VENDOR CONTRACT.

ELECTRICITY: Access to electricity must be requested when registering. Additional cost of \$65 is charged. Contact us.

PARKING: There is plenty of free parking for vendors & customers. Vendors are to park in the lot north of the Expo Center, entering off of NW Plaza Circle. Customers should park in the South lot to access the Main Entrance to the Expo Center.

SET-UP: Vendor set-up opens at 6:15am on show day. Check-in by 8am or contact us to save your reserved tables. There are usually vendors on stand-by waiting for unused extra tables. The loading dock doors will close at 8:30am to regulate the heat/AC in the selling area. Please call 913-306-3334 if you will not be there by 8:30am or need to cancel completely.

UNLOADING/LOADING: From the VENDOR PARKING AREA on the NORTH side of the Expo Center (BACK SIDE). Please do not leave your vehicle blocking the Loading zone. Bring your own cart or two-wheeler to expedite your process. A limited number of carts are available for use.

!! DO NOT use carts or two-wheelers to transport merchandise through the lobby area of the Expo Center.

TABLES: Tables are 8ft long x 30in wide and cost \$35 each to reserve. Please provide your own table covers. Chairs are provided. Table layout allows ALL vendors to work from behind their tables.

NAME TAGS: Name tags with the show name & date will be provided to vendors and their helpers. You will need to write your name on the name tag. ALL vendors & helpers MUST WEAR THEIR NAME TAG through the duration of the show. This is to validate access when passing the admission tables. You may wear additional name tags that represent your business.

CONCESSIONS: There is a facility run Café located off the lobby of the Expo Center. They sell a variety of drinks and food items. They are usually open by 8am; an announcement will be made when they open. No outside food/drink is to be brought in or delivered.

ATM: There is an ATM in the lobby.

PLEASE BRING YOUR OWN CHANGE. The admission table cannot make change for dealers.

We appreciate your support of the Mid-America Train & Toy Show

Please contact for any questions or concerns

Steve Stich 913-306-3334 / Silver Zephyr Productions, P.O. Box 369, Leavenworth KS 66048